

MINUTES of the 25th Meeting of the Baron Courts of Prestoungrange & Dolphinstoun held at The Cockenzie Centre, Edinburgh Road, Cockenzie & Port Seton, East Lothian on September 8th 2001.

Present: Much Honoured Baron of Prestoungrange
Lady Prestoungrange
Baron Sergeand
Jane Bonnar
Anne Taylor

1. Minutes of the 24th Meeting held at The Cockenzie Centre, Cockenzie and Port Seton on July 31st 2001, and of the 2nd AGM held at Wintoun House on even date

Confirmed: 1.1 That these were both correct records.

2. Matters Arising

Foreshore Seat Provision & Wall Rendering

Reported: 2.1(a) (Minute 01/24/2.1) That a competitive quotation had been obtained and the seat would be delivered and bolted to the ground in the next two weeks.

2.1(b) That George McNeil & Sons had been contracted to undertake wall rendering for the murals planned in 2001 and had made an excellent start with his workmanship on the seawall at the foot of Redburn Road.

Agreed: 2.1 That the challenge faced by George McNeil and indeed the mural artist on the seawall was a strong 'news story' both for the WebSite and the media at large as the mural progresses, and to this end Jane Bonnar would trace his CV and corporate history.

Architectural Plans for Beehive Kiln at the Heritage Museum

Reported: 2.2(a) (Minute 01/24/2.3) That the Plans had not yet been considered by the Planning Committee of the East Lothian Council but its next meeting was scheduled for September 17th .

Confirmed: 2.2 That it remained the policy of the Baron Courts to rebuild the beehive kiln but that if progress occurs in 2001/ 2002 on The Gothenburg Project that would take first call on the capital available and necessarily delay any start on the rebuilding at least until 2003.

Agreed: 2.2(a) That the detailed Plans be tabled for information at the next meeting of the Court in November.

Reported: 2.2(b) That East Lothian Council's Heritage Strategy as unveiled at John Muir House on August 7th has specifically included proposals to rebuild the kiln at the Heritage Museum and that it was now going into an unspecified period of consultation, with a new Heritage Forum created.

Agreed: 2.2(b) That it was in the interests of the Baron Courts that Jane Bonnar accept the invitation to join the Heritage Forum now established by the Council but not to undertake any sub-tasks within that framework without first reviewing their direct relevance with the Courts. The Courts in this respect are simply reaffirming that they are an 'action' based endeavour not a 'talking shop/ seminar'.

Reprinting *Tales of the Pans*

2.3(a) (Minute 01/24/7.2) Following Mike Shaw declining the business proposal for this reprinting, that Printheus be invited to quote for the project and that 500 copies be now printed for the Prestonpans Historical Society for delivery no later than November 15th 2001.

2.3(b) That Prestonpans Historical Society be offered all 450/ 500 copies on the basis that they refund all proceeds of sales to the Baron Courts until the printer's invoiced costs have been met, and thereafter retain all proceeds for their own benefit, the balancing 50 copies to be sold by Baron Courts itself.

Brammle Whisky Liqueur

Reported: 2.4 (Minute 01/24/7.5) That no response had yet been received from Robin Ford and that the Baron Sergeand progress the matter if necessary during her visit in October.

Agreed: 2.4 That the Baron Sergeand place an immediate order for a case of

Brammle Whisky Liqueur to be available for the Official Opening of the Cockenzie Centre in November.

3. Historical Booklets Series

Confirmed: 3.1 That this series remained at the heart of the Baron Courts' activities and must be properly stewarded and that administrative issues *must* be resolved before the next meeting of the Courts. No further slippage can be tolerated.

3.2 Specifically, proper stewardship now required:

- required the establishment of stock levels and locations;
- the creation and payment of the correct invoice re East Lothian Council on the 'stock difference' basis agreed;
- the documentation against copy delivery dates/ planned publication dates of the upcoming titles Nos. 10 and 12 upwards;
- the scheduling and monitoring of completion of all Teaching Guides and the linked School Visits Program and feedback therefrom;
- the publication by November 15th 2001 of *Safe Haven* and No. 11 *Agricultural improvement at Dolphinstoun*.

3.3 (Minute 01/24/2.2) That the envisaged monthly file update of all progress must be circulated from December 31st 2001 onwards, building from the documentation tabled at the November meeting of the Courts.

Agreed: 3.1 That Anne Taylor be asked to take full responsibility for all the elements and procedures, but excepting the editorial content, and to present all necessary documentation at the November meeting.

3.2 That the final photographic copy for No. 11 and the CV on Chris Allan should be tabled directly by Jane Bonnar with Hillary Austin at Land Unwin, and that Dolphinstoun finalise the illustrations for *Safe Haven*. The Baron Sergeant would assist Anne Taylor in these latter respects and Prestoungrange would himself finalise page proofs from Australia.

Noted: 3.1 That in the 2002 Budgets, income was anticipated from the sales of Historical and other booklets and pottery artefacts and that care must be taken to seek to attain the targets set.

Agreed: 3.3 That Prestoungrange University Press together with *Burke's Landed Gentry: The Kingdom in Scotland* should both consider taking space at the 2002 Edinburgh Book Fair, and that Jane Bonnar should get details before the November meeting.

3.3 That ideas for the additional distribution of the Historical booklets and *Safe Haven* should be contemplated, and that the assistance of Pauline Jaffray of *East Lothian Life* be sought in this respect.

3.4 That it remained the intention of the Baron Courts to publish the whole series as a single bound library volume as soon as a comprehensive quantum was available and a major Scottish historical publishing house would be sought for this purpose.

4. Successful August 1st Launch Arrangements for *Burke's Landed Gentry: The Kingdom in Scotland* and Marquee Plans for 2002 including a "Lowlands Gala Day"

Reported: 4.1 That arrangements including press and tv coverage had worked excellently and some 580+ guests visited the Museum and fete with Scottish dancing from Edinburgh University and pipers, and WebSite pictures were available at www.burkes-landed-gentry.com

4.2 That the formal Dinner in the evening at Wintoun House with Sir Malcolm Innes of Edingight as Guest of Honour and Dedicatee of the Volume had been an outstanding success.

4.3 That Glenkinchie Whisky, as the Baron Courts' appointed distiller, had offered tastings during the day and the lead would be followed through subsequently for a possible Historical booklet on the distillery and its branding, and possibly including Brammle Liqueur as well.

4.4 That the gratis usage of the marquee proffered to other parties had not taken place, and that in 2002 when plans for a marquee were already being prepared earlier arrangements seemed appropriate.

Confirmed: 4.1 That International Management Centres and the University of Action Learning would be holding their Congregation and fringe meetings in Edinburgh/ East Lothian in the period Thursday August 22nd/ Saturday 24th 2002 with gratis usage of the marquee available for Sunday 25th onwards as might be arranged, this to include a specific day for Pan-Pans Societies including the Baron Courts/ Arts Festival Society - which had been seen as the outstanding success of the shared exhibition activities on August 1st, to have as its working title henceforth a "Lowlands Gala Day".

Agreed: 4.1 That an action plan and agreed schedule etc. for the August 22nd 2002 "Lowlands Gala Day" onwards usage of the marquee and the locations at Wintoun House/ Prestoungrange be tabled at the November

meeting of the Courts. Activists from the other parties should be involved at the earliest opportunity perhaps commencing with a Half day 'Planning Session' in late November followed by dinner at the RMGC.

5. Prestoungrange Murals from the Arts Festival Society

Reported: 5.1 That the Beach Party and First Brushstrokes would take place at 5 PM on September 8th for the first mural on the seawall addressing Morrison's Haven themes by Kate Hunter, and include good attractions for children in the area and a competition. Arts Festival Society Balloons would be released at 6 PM to publicise the activities.

Agreed: 5.1 That for the time being, the Prestoungrange Arts Festival Society is a brand name of the Baron Courts rather than a separate Society, and all decisions on the use of that name rest with the Courts.

5.2 That at a later date it might be appropriate to establish a management group or taskforce for the Murals and Pottery Projects, and even eventually an autonomous Society, but that is not currently an agenda item.

Reported: 5.2 That the A5 announcement leaflets had been circulated to all Prestonpans households week commencing July 23rd.

Agreed: 5.3 That the time had arrived for the Baron Courts to create a substantial brochure on its overall purposes that captured much of the information available on the WebSite for distribution as the year progresses, and that Pauline Jaffray be commissioned to assist Jane Bonnar in this matter for completion by end January 2002.

5.4 That it was appropriate to limit the 2001 Murals painting programme to two walls with the further three in 2002 when weather improved, and these to include the BathHouse at the Heritage Museum where preparations should commence in early Spring to make the wall suitable for the purpose.

5.5 That horse brasses with the Arts Festival name and logo be added as saleable items including as coasters (Baron Sergeant to co-ordinate), and that Jane Bonnar prepare suitable impressionistic rather than heraldic designs for an Arts Festival gentleman's tie for the November meeting.

5.6 That exhibition panels etc. be prepared for the Centre showing the work of the Global arts Tourism Society and also the emerging murals marquettes for ourselves.

6. Planned Premises Acquisitions

Reported: 6.1 That following the breach of contract by the Scottish Tartans Society effective August 18th the provisional decision to acquire the Cockenzie Centre had been reversed, with Baron Courts notwithstanding this disappointment continuing at Cockenzie throughout its two lease periods as good tenants including the completion of all restoration work in the Lindsay Suite.

6.2 That a formal offer to acquire the Gothenburg at Prestonpans and to restore it with the help of Historic Scotland as a bistro and exhibition centre had been made to John Murray and his reply is awaited.

Agreed: 6.1 That the Application for Planning Consent to fly three flags at the Cockenzie Centre submitted by Baron Sergeant be withdrawn but room naming plaques should be hung with the landlord's consents.

7. Pottery Reproductions and Competition

Confirmed: 7.1 That the Scottish Pottery Association had been contacted to ensure then widest possible range of competitors for the New Millennium Prestoungrange Pottery Collection. A Judging panel had been appointed

7.2 That Jane Bonnar was identifying a small selection of original Prestoungrange pieces for small quantity special reproductions to be made, and the potters to do the work, so that these items can be offered for sale during 2002.

7.3 That details had been included in the A5 leaflet circulated in the Prestonpans community in July, and would be further described in the new brochure.

Agreed: 7.1 That Jane Bonnar will report on progress on the Competition Entries and her selection for reproduction pieces at the November meeting.

8. Operations Report

Reported: 8.1 By Anne Taylor, that all restoration of The Hall and the Lindsay Suite had been completed, and they had both been ready for the reception and Explanation given September 7th to The Heraldry Society of Scotland chaired by Peter Drummond Murray. 2/5 metres of wardrobe space had been returned to the suppliers.

8.2 That the PCs, Internet access and email were all now functioning at the Centre, with only the power supply for heating outstanding on which urgent action is being taken.

8.3 That all Petty Cash accounting was now undertaken at the Centre.

8.4 That Scottish Tartans Society artefacts and books were all safely stored pending the determination of the disputes now outstanding herewith from IRDC Limited and the Baron Courts, in contemplation of which all locks had been changed at the Centre.

8.5 Curtains for the east end of The Hall have been designed and will be in place before the Official Opening.

8.6 Final detailing at Wintoun House is being supervised for the visit by Bryan Wills, Head of the Wills' Family from Canada.

Thanked: 8.1 Anne Taylor for the alacrity with which she had accomplished the Courts' objectives at the Centre, especially the timeous completion of the Lindsay Suite, and established an effective working relationship with all colleagues.

9. Charitable and VAT Status and Budgets for 2002

Reported: 9.1 That the Baron Bailie and Procurator Fiscal had reviewed the draft Budgets proposed and subject to final review in November they can be approved as appended to these Minutes.

9.2 That * items were for conduct and settlement from the Petty cash accounting systems managed by Anne Taylor and Jane Bonnar but all other items for authorisation and settlement via the Baron Bailie and Procurator Fiscal's arrangements, to be reviewed shortly with the Baron Sergeand and Prestoungrange.

Agreed: 9.1 That the Baron Sergeand should establish the appropriateness of seeking VAT Registration for the Courts for report at the November meeting.

Reported: 9.2 That David Reith at Lindsays WS was proceeding with required consultations at the Inland Revenue to establish how the Courts' might become a formal and incorporated charity, and he has now received the Mem&Arts and latest accounts to April 30th 2001 as audited.

10. Opening Ceremony for Cockenzie Centre: November 2001

Agreed: 10.1 That in consultation with David Dick OBE, author of *A Millennium of Fame of East Lothian* an Opening Ceremony by the former Lord Lieutenant of the County, should be held with David Dick, (former Vice Chancellor of Napier University where the Prestoungrange Ceiling now hangs in The Murchiston Tower), giving an address on *Next Millennium Fame*.

10.2 All potential "Lowland Gala" partners and potential Heritage Centre grace and favour tenants at Cockenzie should be invited, as well as the Provost of East Lothian, with a Reception to follow.

10.3 That Jane Bonnar should follow through at once with David Dick to select the date that is convenient to him and the former Lord Lieutenant preferably a St Andrews' Eve occasion.

11. Any Other Business

Moosejaw Conference 2002

Reported: 11.1 That budget allocation had been made for Jane Bonnar's attendance and the deposit/ booking fee can now be paid from Petty Cash. It was further anticipated that the Baron and Lady of Prestoungrange might also be in attendance.

The Royal Stuart Society and the '45 Association

11.2 At the suggestion of Peter Drummond Murray of Mastrick, David Lumsden of Cushnie, Councillor of these two allied organisations, had visited at the Cockenzie Centre and envisaged that the services to be provided as a Heritage Centre could be useful. He would be immediately making details of all publications available and envisaged that meetings might well be held in The Hall.

The Scottish Tartans Society at Cockenzie

11.3(a) That the President of the Scottish Tartans Society had at a meeting of its Councilors on August 18th proposed that they act in breach of their contract with the Baron Courts and IRDC Limited and withdraw from the Centre from September 1st, with uplift of all artefacts by that date. The Baron had also been advised that he was to be expelled from membership of then Society for bringing it into disrepute.

11.3(b) Matters have been placed in the hands of the Litigation Office at

Lindsays WS, Douglas Millar, in respect of defamation by the President and a Claim for Damages against the Society and its Councillors individually on behalf of IRDC Limited.

11.3(c) The Scottish Charities Office, Mrs Anne Swarbrick, has been notified of what is considered improper conduct of a charity and is considering the whole matter.

11.3(d) The Society has been informed that until such time as matters have been suitably determined the Society's artefacts are most appropriately retained at Cockenzie, a fact of which the Scottish Charities Office is aware.

East Lothian Life - Quarterly

11.4 That following the August 1st Launch at the Heritage Museum, Jane Bonnar had been in contact with both the Editor and the Publisher, Steven Bunyan, of *East Lothian Life - Quarterly*. The Editor, Pauline Jaffray, and Steven Bunyan have both visited Cockenzie and a pattern of collaboration is to be developed in particular making use of Pauline Jaffray's professional services in PR and Promotion for the Baron Courts.

Heraldry Society of Scotland

11.5(a) That following their visit on September 7th to the Cockenzie Centre, the Heraldry Society is considering whether it might wish to take advantage of grace and favour tenant status in The Hall and Lindsay Suite.

11.5(b) That the Chairman of the Heraldry Society, Peter Drummond Murray, had proposed the creation of an Heraldic Baronial Tree for Prestoungrange and Dolphinstoun from the Cistercian Monks at Newbattle to the present day, and this had now been commissioned hopefully for delivery by the Official Opening date in November, with the Baron Sergeant progressing this in consultation with Prestoungrange in Australia.

European and Other Funding for the Work of Baron Courts

Agreed:

11.6 That it was appropriate in the coming months to seek externally generated and derived funding for the Baron Courts and the Arts Festival Society, and as a first step Jane Bonnar should identify suitable donors including the European Fund, details of this latter from Dolphinstoun. In due course we should seek to appoint an Adviser/ Consultant whom s accomplished in seeking and securing such funding on our behalf.

Edinburgh Gazette

Reported: 11.7 that the Lyon Clerk, Mrs Elizabeth Roads, had identified the correct sourcing of the *Edinburgh Gazette* and Jane Bonnar was following through for the gazetting of both the Prestoungrange and Dolphinstoun Arms and Baronies from Lyon Court therein.

12. Forthcoming Meetings

Confirmed: 12.1 That the next and 26th Meeting of the Courts would take place on **November 30th at 10.30 am** at The Cockenzie Centre.

Proposed: 12.1 That the **Official Opening** of Cockenzie as the ' Heritage Societies' Centre' and the Reception addressed by David Dick is proposed for **November 29th 2001.**

12.2 That the "**Lowlands Gala**" is scheduled for Sunday **August 25th 2002 at the Heritage Museum at Prestonpans.**

12.3 That the 27th Meeting of the Courts would take place at *Burke's Peerage & Gentry* in Stokesley, North Yorkshire on Thursday December 20th 2001.

BUDGETS FOR CALENDAR YEAR 2002

INCOME

Sale of booklets etc. £ 5,000

less: ONGOING BUSINESS BUDGET:

Advertising & Promotion	£ 8,000
Cleaning – wages & materials	£ 4,000 *
Direct salaries and related costs	£40,000
Prestoungrange WebSite	£ 7,000
Stationery etc.	£ 1,000 *
Travel & Accommodation	£ 1,000 *
Conference @ Moosejaw	£ 1,000 *
Equipment renewals & Maintenance	£ 500
Heat and Light	£ 3,000
Insurance	£ 1,000
Postage	£ 1,000 *
Refreshments	£ 500 *
Repairs & Renewals	£ 1,000 *
Rental expense	£11,880
Sundry	£ 1,000 *
Telephone & fax	£ 1,500
Rates – Council	£12,396
Contingency	£ 1,500
	<u>£97,276 £ 92,276</u>

* Budget items to be managed by Jane Bonnar and Anne Taylor

add: PROJECT BUDGETS

Pottery Competition & Artefacts	£ 10,000
Editorial & Printing 'new' Booklets	£ 30,000
3 additional Murals	£ 30,000

TOTAL NET EXPENDITURE

£ 70,000
£ 162,276

INVESTMENT @ GOTHENBURG in 2002

Purchase and legal costs	£ 165,000
Conversion after Heritage Funds <i>including microbrewery</i>	£ 100,000

£ 165,000
£ 100,000
£ 265,000